**Post 38 Membership meeting minutes**

5/3/2021

Meeting called to order by the Commander @ 1904 hrs

Roll Call of Officers and Committee Members: Dave Baumann, Mike Utech, Wade Van Ryzin, Bill Trombley, Don Traynor, Dennis Craddock, Ed Domek (new 1st Vice), Bill Burton (SaA).

Visiting Dignitaries recognized, guests recognized, one new prospective member.

Ruth Eiden and Jessica Garza presented for Poppy Sales and passed along the donation and book for sign up.

Executive meeting Minutes/Report for the 4/26/2021 Executive meeting: The minutes were held for next

Exec meeting.

Post meeting Minutes for the 4/05/2021 Post meeting: The minutes were approved for file.

Election Results:

Wade Van Ryzin elected Finance Officer unopposed, Jan Hoffman elected At Large member unopposed. No

nominations for Service Officer. Don Hawkins passed a motion to destroy ballots Mark Toll second. Motion

passed.

**Service Officer’s Reports:**

**Veteran referrals**: 1 new request for the month of April. Taken care of.

**Funeral Honor Guard**: April - 0 funerals, 0 personnel and 0 manhours. 2 funerals this past week. Need new

members. See Rick Eisenach.

**Camp American Legion**: Planning to open up. Need volunteers for staining and such. see Migeal.

**1st Vice Commander’s Report**:

**Membership**: 90 current PUFLs, 1 Honorary, 567 total renewals. 82.89%

New goal is 684. Need to gain access to [mylegion.org](http://mylegion.org). Still ongoing issues with access.

**2nd Vice Commander’s Report**: Limited meeting, therefore less meeting notes. 2nd Vice has been filled by Dennis

Craddock.

**Policies and Procedures Committee**: No report.

**Fox Valley Veterans Council**:  last meeting was Apr 15th at Grand Meridian. No new minutes as yet. If you are

a Veteran in need, you can apply for assistance using this link <https://www.foxvalleyveterans.org/vef> or

by calling the Council at 920.358.0662

**Badger Boys**: Orientation latter part of May 2022. Badger Boys and Girls has now been cancelled for 2021.

**Baseball**: schedules are set and on website and in the bar area, tight game time-Mid June to Mid-July. ESPN will

cover and sponsor and all games will be shown on TV. JJ Keller has been a strong and generous

supporter.

**Boy Scouts**: Post is still willing to host meetings. We will be continuing to host Bay Lakes council packs who

need it. Migeal will coordinate with Mike and Jason Splinter from BLC to coordinate times and

availability. Pinewood derby is scheduled upcoming. Donation of $56.00 from Troop 12 for use of facility. Eagle Scout seeking donations, we have not donated outside of Post projects.

**Oratorical**: Completed for this year. Nationals will be held on April 9-11, 2021 in Indianapolis.

**Scarlet Guard**: Looking for new members. Number of events upcoming. Beginning rehearsals at Post. Speak

with Rick Eisenach. Dates April 28, May 12, May 26, June 9th. Seeking Flag bearer for Memorial Day

event May 30th. Ceremony does not include marching.

**3rd Vice Commander’s Report**: This position will be filled by the appointee, Mike Utech, as this is better in line with

his duties as the Manager of Club 38.

**Events Committee**: **Still seeking out members for committee. All Legion Family is welcome to serve.** Official

Flag retirement on June 14th with a special emphasis to Funeral Flags. Need for a 2nd alternate date.

Details to be worked out. Early evening. Brat Fry began on April 7th. Save the Date May 22, 2021. Post

Exec committee and Board of Directors official meeting of the 95th anniversary of Legion Baseball of

Appleton Post 38. RSVP to Mike Utech. Supper event for Exec Committee members with details

announced in near future. Elvis in July on July 31st. Corn Roast Weds August 18th, 2021 is in the

planning with FBI and the Untouchables confirmed as the band. Repeat the 50/50 raffle to begin at the

Corn Roast with early bird special and individual drawings that day for small prizes. Activity starts May

4th Corn Hole/Bag Toss tournament. Have 7 teams, need 1 more. See Ed Domek. At the Brat Fry this

Weds, the Vet Center Mobile Van will be here.

**Adjutant’s Report**:

**Bills**: Snow plowing bill for past season. Need to confirm with Migeal if accurate. Feb, 2021= $2,207.25, Jan 2021 = $660.00, Dec 12, 27 & 30, 2020 = $822.00. Motion to pay these bills made, contingent of Migeal verifying amounts are accurate, by Mike Utech, Wade Van Ryzin seconded. Migeal will speak with Plow Service to determine if all is accurate. Power company will determine if pole needs to be replaced and bill plow service directly. Motion carried.

**Correspondence**: nothing new for Post, but much for Finance. American Life policy for All Members, SALs,

Auxiliary and Legion Rider members in good standing is covered for $2,000.00 death benefit.

**Finance Officer’s Report**:

As of 3/31/2021-Starting balance $37,391.60, 9 withdrawals totaling $1,994.48, 1 deposit totaling $225.00, Ending balance of $36,192.12. The membership deposit account had transfers in of $0.00 reflected in the withdrawals above. National withdrawals add to $150.00 The account started with $1,527.47 and the ending balance is $1,378.12. Interest added $0.65. Savings Account #1 has a balance of $11,969.75. A dividend of $5.89 was paid for a final balance of $11,975.64. This gives us a balance sheet value of $51,315.36.

**Finance and Budgeting:**Budget committee in place Committee will be made up of Rick Eisenach, Bill Burton,

Ed Domek, Migeal Babino. Gather at Post at 10:00a May 11, 2021 for budget meeting. Attend in person

if you have any ideas or input.

**Audit:** Audit Committee begins to meet in July. Audit Committee will be made up of Jan Hoffman, Dave

Baumann, Ed Domek and Migeal Babino.

Received an update from Grand Chute PD Detective for the ongoing investigation. The Lead

Detective has referred everything to Outagamie County for consideration of charges. This has been

assigned to a Prosecutor. We will follow up and await formal charges.

**Long Range and Strategic Planning**: not at this time

**Education Fund/Scholarship**: As of 3/31/2021- Beginning account balance is $38,503.45, Cash Flow from

bankruptcy $375.12. Income distribution of $0.22, Portfolio Net Change of $0.22, change in securities

value $-11,542.50 for an ending balance of $27,336.29. The change in securities values is the result of the

bankruptcy of the bond issues from the Illinois Park Place Development. Internal Funding is now called

Legacy Fund.

**Investments**: Fixed Income Muni = $-11,542.50 and Money Market Cash = $27,336.29. As to redeeming the

deposit shares from FCCU, papers and documents to FCCU for receipt has yet to be done. Awaiting

branch to open to public.

**Post Chaplain’s Report**: There is a concern for the cemetery plots at Riverside. Riverside has asked the Post to

donate some of the plots (28) back to them as well as there are 40 in the St Joe’s cemetery. Forms need to

be completed and approved by Commander, Adjutant/Service Officer along with a $250.00 fee. Those interested, contact Deb Debruin at Riverside or Chaplain Don Traynor or Asst Chaplain Garrick Eppinger.

**Visiting and Volunteer**: Volunteers are needed and welcomed.

**Deceased**:

Michael Borg April 25, 2021

**Recuperating at home or a Nursing Care Facility/Hospital:**

            Carl Abendroth was in the hospital. Recovering at home.

*Please keep any our sick/ill members in your thoughts and notify Don Traynor or Garrick Eppinger if anyone is recovering from surgery or any other illnesses so we can get them in the newsletter, thank you*.

Don Traynor-Post 38 Chaplain’s Office    or     Garrick Eppinger

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**Quartermaster**: inventory needs to be conducted and flag, baseball caps and other small items, not special order

membership items, to be 'sold' to the Club 38 for sale.

**Historian**: Migeal is still working on the commander pictures. Needs to check on frame ordering. Migeal was able to

locate the obituaries for both namesakes.

**Buildings and Grounds**: Bills been paid for drain cleaning in kitchen. Migeal has been working towards renovation of

the grease pit, electrical and heating in kitchen. They are putting supplies together. Hoping for update

soon. Once things begin, need for volunteers. Budget has been exhausted. See House committee report.

Migeal is still following up with power pole. Once boiler is shut down, getting someone in to prep it for

next season.

**House Committee**: Meetings are on the 2nd Monday @ 5:30pm (1730 hours) unless a holiday. The Next meeting

will be May 10th @ 1730 hrs. See notes below.

**Additional Standing Committees**:

**Communications:** FB and other pages are being maintained. Entertainment for Fridays.

**Fundraising**: nothing at this time. Hopefully starting raffle soon.

**Constitution and Bylaws**: Activated at this time to review for other meeting types (zoom, MS Teams, etc

and during any emergency type of circumstances). Other points as identified. Look at review of Vice

Commander duties.

**Election/Nomination Committee**:  Nomination Committee no longer active, will move to Election Committee

when needed.

**Activities and Announcements**:

**Bingo**: funds are still in the account. Marian has asked that the balance be transferred to the Post and the account

be closed since not active.

**Bowling**:

**Blood Donor Program**: Book is at all meetings please update your information. June 29th is next Red Cross

Blood Mobile.

**Conferences**:

**9th District Fall Conference**: In Algoma, no date as yet.

**Mid-Winter Conference**: Ho-Chunk Baraboo postponed to May 6, 7, 8, 9 2021. Ho-Chunk in Baraboo.

**9th District Spring Conference**: Went well and held on April 17, 2021 @ Post 11 Green Bay registration 8a-9a

**County Council**: May 12th, 2021 @ Post 38 6pm.

**Golf**: Cancelled for Sept 11, 2021 Crystal Springs Golf Course Seymour, WI. Seeking new location.

**State Convention**: Delegates needed, with confirmation in June. July 15-18 in Middleton. Bill Trombley-

tentative, Migeal Babino, Mark Toll, Jan Hoffman, Mike Utech, Dave Baumann-tentative.

**The American Legion Family**:

**SAL:** Membership still at 94 paid members, 93 new members/renewals 1 transfer in, Goal 98 for new

members/renewals, at 94.8%. Activities- Legion Baseball – lots of hours/activities related to the

preparation for the 2021 Season.  Soon many more hours will start with prepping the Ball Diamond for

spring/summer play, Legion Riders – First Meeting of the year for District 9 Riders and working on

creating/updating the summer activity and meeting schedule, some other activities to note for our

members (not an all-inclusive list, but a good start). Ongoing support of B/G Committee, Ongoing

volunteering for the needed maintenance of the USS Cobia in Manitowoc, Prepping for 9th District

Meetings, Prepping for Mid-Winter in May, Ongoing support of State and National Committees including

Wi S.A.L. DEC, Baseball (State and National level), Natl Convention Committees (State and Natl level,

State Legion Riders, Funeral/Honor Guard activities, Scarlet Guard activities, Several yearly reports

submitted to State/Nationals, Squadron Information Report, Squadron Officer Report. Looking

forward: April Communication will include request for data for Consolidated Squadron Report.

**The American Legion Auxiliary**: Also see above re; Ruth and Jessica. Rose Heinz reported on the Poppy Days

and passed around the sign-up book. Dates are Friday May 7-8am-6pm & 8am-Noon on Saturday May

8th at Fleet Farm. Also on Friday May 14-8am-5pm and Saturday May 15th from 8am-Noon @ Festival

on Northland and Woodman’s. Ray Gass will be at Festival in Darboy on Friday May 28th and Saturday,

May [29th](http://29th.no)

**The American Legion Riders**: Many confirmed dates this season.

**Unfinished Business**: Red Cross Blood drive at Post 38 June 29, 2021. Visit the Red Cross website to sign up.

1-800-Red Cross (1-800-733-2767).

**New Business**:

**Good of The American Legion**: . Bob Johnson made the point that Certificates of Insurance are needed to be on file for

any contract work being performed on behalf of The American Legion Post 38 and its entities. Brat fry

volunteers contributed over $17,000.00 in profit back to the Post. 13 volunteers provided 3712 hours over

the course of 5 months and sold over $31,000.00 in brats and burgers. The American Legion is

sponsoring a Nascar driver and the drivers will be at Road America on June 20th...... The Tomb Guard

will be invited to present here at the Post. Steve Conto is setting up his Vietnam Memorial display - can

see this online....Weds brat fry had Family Caregivers Rock (a non-profit) a table to provide information

for those interested......May 5th Brat Fry will host the VetCenter mobile van.

The American Legion College is online. Go online to register at

<https://wilegion.org/legion-college/>

**Member Drawing- drawn but not present**

#392 Arden Mattis

  #321 Vaughn Knuth

  #559 George Shipps

**Meeting adjourned**@ 1955 hrs

Respectfully Submitted by: Bill Trombley

**View full House Committee meeting minutes here**:

House meeting minutes

April 12th, 2021

Called meeting to order 1735 hours

In attendance

Rose Heinz, Linda Breitzman, Debra Ragen, Mike Utech, Ed Domek, Dave Baumann, Migeal Babino, Wade Van Ryzin, Bill Trombley.

**Monthly Audit**

Waiting on review and feedback as well as Watertax input.

**Buildings and Grounds**

Due to grease trap that was needed to be cleaned out. Pipe was plugged up a second time. Migeal is working with several skilled trades to get estimates and plans. Migeal will be checking on roof repair near the back cooler area. Kitchen will be shut down for near a week when these repairs take effect. Fire Inspection completed...only problem was grease removal on kitchen hoods. Must be done every 6 months. Due to being closed we will need to get this taken care of.

Past Mgr update and presented a high overview of the situation. Spoke with Detective Kueller and she had referred the investigation to the DAs office.

**Finances**

2nd PPP loan has been approved in the amount of $30,000.00. Small loan was automatically forgiven with waive of payments for the large loan. Relief of responsibility has been submitted and in the hands of the SBA for review.

**Gaming**

keeping things up to date on these. Larger payouts this past month @ close to 53%. Still earning from these machines.

**POS system**

Needs a lot of work. There is data the POS system can provide. Mike has been gaining assistance with the owner of the POS system. Has been gaining training each week until this past week. Hoping to have the POS up to its standards by beginning of next fiscal year. Data still needs to be inputted to be current. The reporting of tips is an ongoing issue, it is in the system but not activated. POS system is not programmed to its abilities. Waitstaff need to be more accurate.

**Hall rentals**

Many calls in today, with scheduling on the books. Boy Scouts are coming in twice, FOP moved date to another time, weddings in the future. Lions have not been meeting (still planning to), and County Council will be here for next 2 months. Louie's classes have been getting large enough to have 2 classes. Still adding groups. Red Cross will be here on April 29th. Policy review on potlucks.

**Staffing**

Has had several applicants for the Friday cashier with no response. 3 people regularly volunteer with great thanks to Debra and Mark for their assistance and help with prep and Fridays. (Tammy works another place and has been sporadic in her ability to work on Friday). Mgr wants to have a person to take orders, and a cashier to ring out customers. Suggestion to post on signage under new mgt and hiring all positions, maybe specific positions for now. Special thanks to all volunteers who help out in the kitchen and with cleaning. Local wage scales were identified for nearly all positions. Seeking to get POS spot working accurately and then focus on cashier position.

**Club**

Adjustments will be made to the menu. Complaints on food still minimal but need to be addressed...more on to go orders....and entering these accurately.

Food waste-Gary keeps track of those that are not servable. Adding the quick connects will require the equipment to be moved. Auxiliary had, in the past, come in with a crew a few times a year and spent a Saturday cleaning everything out. They suggest this can be done again with the deep clean done first.

Tips-Mike asked for input to consider how this should be distributed. Focus on one person to ring up to go orders and hall orders. Review and bring back to the table. Suggested that cashier may resolve the remainder of the problems. Offered that Mike can research other businesses.

Happy Hour (Wed 2p-5p)-no chips during happy hour. Hours have been adjusted since Brat Fry began. Will expand to other weekdays.

Still passing comments on equipment for a permanent stage in the hall...will be a foot taller with space for all 6 foot able storage...have not progressed on this...

To go charge-$.50 cents charge per meal for take out is not always being applied...Broaster chicken meals would not be charged a to go charge.

Orders from the bar...have been rung thru the to go person and the waitstaff.

Auxiliary will donate for flowers and will take care of that area in front.

House Committee closed at 1925 hours.

Next meeting will be May 10, 2021 @ 5:30 pm.