**Post 38 Membership meeting minutes**

6/7/2021

Meeting called to order by the Commander @ 1902 hrs

Roll Call of Officers and Committee Members: Dave Baumann (Cmd), Mike Utech (3rd Vice), Wade Van Ryzin (Fin), Don Traynor (Chp), Dennis Craddock (2nd Vice), Ed Domek (1st Vice), Bill Burton (SaA).

Excused: Bill Trombley (Adj), Migeal Babino (PPC)

Members in attendance: 17

Meeting suspended: Scholarship award presented to Rosie Cobb.

Rose Heinz gave a brief Auxiliary report, thanking everyone for their Poppy Day support.

Installation od Officers (Wade Van Ryzin as Finance Officer)

Executive meeting Minutes/Report for the 4/26/2020 Executive meeting: The minutes were approved.

Post meeting Minutes for the 5/04/2021 Post meeting: The minutes will be held for Post meeting.

**Service Officer’s Reports:**

**Veteran referrals**: 1 new request for the past month. Taken care of by referral to the CVSO.

**Funeral Honor Guard**: May - 4 funerals & 3 events, 52 personnel and 69 manhours. Need new members. See

Rick Eisenach.

**Camp American Legion**: Planning to open up. Camp Coordinator resigned. Seymour sent up volunteers. Migeal

is proposing to pay 3/4 of the bill when it comes in. New cabin is for Gold Star families is open and in

use. see Migeal. Motion made by Bill Burton, 2nd by Wade VanRyzin to pay ¾ of the bill. Motion carried.

**1st Vice Commander’s Report**:

**Membership**: 90 current PUFLs, 1 Honorary, 573 total renewals. 83.77%. New goal is 684. Need to gain access

to [mylegion.org](http://mylegion.org). Still ongoing issues with access.

**2nd Vice Commander’s Report**: Nothing new. 2nd Vice has been filled by Dennis Craddock.

**Policies and Procedures Committee**: No report.

**Fox Valley Veterans Council**:  3rd Thursday of the month at Grand Meridian. No new minutes as yet. If you are

a Veteran in need, you can apply for assistance using this link <https://www.foxvalleyveterans.org/vef> or

by calling the Council at 920.358.0662

**Badger Boys**: Orientation latter part of May 2022. Badger Boys and Girls has now been cancelled for 2021.

**Baseball**: schedules are set and on website, tight game time-Mid June to Mid July. ESPN will cover and sponsor

and all games will be shown on TV. JJ Keller has been a strong and generous supporter.

**Boy Scouts**: Post is still willing to host meetings. We will be continuing to host Bay Lakes council packs

who need it. Migeal will coordinate with Mike and Jason Splinter from BLC to coordinate times

and availability. Eagle Scout seeking donations, we have not donated outside of Post projects. 2 official

dinners upcoming.

**Oratorical**: Completed for this year. Nationals will be held on April 9-11, 2021 in Indianapolis.

**Scarlet Guard**: Looking for new members. Number of events upcoming. Beginning rehearsals at Post. Speak

with Rick Eisenach. Dates June 9th.

**3rd Vice Commander’s Report**: This position will be filled by the appointee, Mike Utech, as this is better in line

with his duties as the Manager of Club 38.

**Events Committee**: **Still seeking out members for committee. All Legion Family is welcome to serve.** Official

Flag retirement on June 14th with a special emphasis to Funeral Flags, rain or shine. Details to be worked

out, early evening. Brat Fry is going well. Elvis in July on July 31st. Corn Roast Weds August 18th, 2021

is in the planning with FBI and the Untouchables confirmed as the band. Repeat the 50/50 raffle to begin

at the Corn Roast with early bird special and individual drawings that day for small prizes.

**Adjutant’s Report**:

**Bills**: Snow plowing bill for past season. Need to confirm with Migeal if accurate. Needs to get the exact amount,

yet. Bill from Shooting Star for photos and frames. Wade paid $1,126.60 motion made to pay made by

Don Traynor and seconded Carl Abbendroth. Motion approved.

**Correspondence**: nothing new for Post.

**Finance Officer’s Report**:

As of 3/31/2021-Starting balance $36,192.12, 21 withdrawals totaling $3,196.06, 5 deposit totaling $7,770.44, Ending balance of $40,416.50. The membership deposit account had transfers in of $0.00 reflected in the withdrawals above. National withdrawals add to $60.00 The account started with $1,378.12 and the ending balance is $1,318.12. Interest added $0.00. Savings Account #1 has a balance of $11,975.64. A dividend of $0.00 was paid for a final balance of $11,975.64. This gives us a balance sheet value of $53,710.26.

**Finance and Budgeting:**Budget committee in place with budget presented for review. Motion to recommend

approval to Post made by Don Hawkins, seconded by Don Traynor. Committee made up of Rick

Eisenach, Bill Burton, Ed Domek, Migeal Babino. Motion made by Don Traynor, 2nd by Jan Hoffman to approve the new budget. Motion approved

**Audit:** Audit Committee begins to meet in July. Audit Committee will be made up of Jan Hoffman,

Dave Baumann, Ed Domek and Migeal Babino. Waiting on an update from Grand Chute PD for the

ongoing investigation. The Lead Detective was placed onto a more urgent case at this time.

**Long Range and Strategic Planning**: not at this time

**Education Fund/Scholarship**: As of 4/31/2021- Beginning account balance is $27,336.29, Income distribution of

$0.22, Portfolio Net Change of $11,167.16, for an ending balance of $38,814.60 Internal Funding is now

called Legacy Fund.

**Investments**: Fixed Income Muni = $11,478.09 and Money Market Cash = $27,336.29. As to redeeming

the deposit shares from FCCU, papers and documents to FCCU for receipt has yet to be done.

Awaiting branch to open to public.

**Post Chaplain’s Report**: There is a concern for the cemetery plots at Riverside. Riverside has asked the Post to donate

some of the plots (28) back to them as well as there are 40 in the St Joe’s cemetery. Forms need to be

completed and approved by Commander, Adjutant/Service Officer along with a $250.00 fee. Those

interested, contact Deb Debruin at Riverside or Chaplain Don Traynor or Asst Chaplain Garrick

Eppinger.

**Visiting and Volunteer**: Volunteers are needed and welcomed.

**Deceased**:

Michael Borg 4/25/2021

Earl Walker 5/11/2021

**Recuperating at home or a Nursing Care Facility/Hospital**:

            Carl Abendroth is recovering at home.

*Please keep any our sick/ill members in your thoughts and notify Don Traynor or Garrick Eppinger if anyone is recovering from surgery or any other illnesses so we can get them in the newsletter, thank you*.

Don Traynor-Post 38 Chaplain’s Office    or     Garrick Eppinger

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**Quartermaster**: inventory is completed items to be 'sold' to the Club 38 for sale need to be figured out.

**Historian**: Migeal is still working on the commander pictures. Migeal was able to locate the obituaries for both

namesakes. Will get with Wade on the frames.

**Buildings and Grounds**: Budget has been exhausted. See House committee report. Need new door seals for

freezers. Bill Burton made motion to reimburse Wade for cost of $168.80 and seconded Don Traynor.

Motion carried. Once boiler is shut down, getting Tweet Garot to prep it for next season. Info from Trevor

Martin re: kitchen area and refab. Need to contact Rotor Rooter for evaluation of grease trap.

**House Committee**: Meetings are normally on the 2nd Monday @ 5:30pm (1730 hours) unless a holiday or event.

The Next meeting will be June 16th @ 1730 hrs. See notes below.

**Additional Standing Committees**:

**Communications:** FB and other pages are being maintained. Entertainment for Fridays. Visit

[www.LegionMenu.com](http://www.LegionMenu.com) for updated menu.

**Fundraising**: nothing at this time.

**Constitution and Bylaws**: Activated at this time to review for other meeting types (zoom, MS Teams, etc and

during any emergency type of circumstances). Other points as identified. Look at review of

Vice Commander duties.

**Nomination Committee**:

**Activities and Announcements**:

**Bingo**: transferred funds and closed account.

**Bowling**:

**Blood Donor Program**: Book is at all meetings please update your information.

**Conferences**:

**9th District Fall Conference**: In Algoma no date as yet.

**Mid-Winter Conference**:

**9th District Spring Conference**:

**County Council**: June 9, 2021 @ Post 38 7pm.

**Golf**: Cancelled for Sept 11, 2021 Crystal Springs Golf Course Seymour, WI. Seeking new location.

**State Convention**: Delegates confirmation in June. Convention is July 14-18,2021 Middleton.

**The American Legion Family**:

**SAL:** Membership still at 94 paid members, 93 new members/renewals 1 transfer in, Goal 98 for new

members/renewals, at 94.8%. A lot of activities and efforts for Squadron Members around the Post,

Legion Riders, Legion Baseball, Scarlet Guard, Funeral Honors (Louie, Paul, Bob, Steve, Eric, all the

SAL Members of the Exec Board, Bill Burton and others). Consolidated Squadron report has been

submitted (copy to Post Leadership), Squadron Information Report has been submitted. Thank you to all

Post Members for your Service, we are honored to stand with you through the holidays and activities

which take place during Memorial Day Weekend.

**The American Legion Auxiliary**:

**The American Legion Riders**: 2021 Legacy Ride route has been announced and registration is open.

**Unfinished Business**: Next visit is June 29th. Visit the Red Cross website to sign up. 1-800-Red Cross (1-800-733-2767).

**New Business**: Honor Guard is transferring $5,000.00 to the TAL Post General Fund. Thanks to all of Honor Guard.

Discussed opening up the discussion about transferring cemetery plots back to Riverside due to not a lot of plots being reserved even with the added information being put out.

**Good of The American Legion**: Brat fry volunteers contributed over $17,000.00 in profit back to the Post. 13 volunteers

provided 3712 hours over the course of 5 months and sold over $31,000.00 in brats and burgers. The American Legion College is online. Go online to register at <https://wilegion.org/legion-college/>

Thanks from Don Hawkins in regards to the Baseball dinner.

**Member Drawing- drawn but not present**

#519 Earl Ruffner

  #243 Larry Heimbruch

  #555 Thomas Seidl

**Meeting adjourned**@ 1958 hrs

Respectfully Submitted by: Dave Baumann

**View full House Committee meeting minutes here**:

House meeting minutes

May 12th, 2021

Called meeting to order 1735 hours

In attendance

Rose Heinz, Linda Breitzman, Debra Ragen, Mike Utech, Ed Domek, Dave Baumann, Migeal Babino, Wade Van Ryzin, Bill Trombley.

**Monthly Audit**

Waiting on review and feedback as well as Watertax input.

**Buidings and Grounds**

Due to grease trap that was needed to be cleaned out. Pipe was plugged up a second time. Migeal is working with several skilled trades to get estimates and plans. Migeal will be checking on roof repair near the back cooler area. Kitchen will be shut down for near a week when this repairs take effect. Fire Inspection completed...only problem was grease removal on kitchen hoods. Must be done every 6 months. Due to being closed we will need to get this taken care of.

Past Mgr update and presented a high overview of the situation. Spoke with Detective Kueller and she had referred the investigation to the DAs office.

**Finances**

2nd PPP loan has been approved in the amount of $30,000.00. Small loan was automatically forgiven with waive of payments for the large loan. Relief of responsibility has been submitted and in the hands of the SBA for review.

**Gaming**

keeping things up to date on these. Larger payouts this past month @ close to 53%. Still earning from these machines.

**POS system**

Needs a lot of work. There is data the POS system can provide. Mike has been gaining assistance with the owner of the POS system. Has been gaining training each week until this past week. Hoping to have the POS up to its standards by beginning of next fiscal year. Data still needs to be inputted to be current. The reporting of tips is an ongoing issue, it is in the system but not activated. POS system is not programmed to its abilities. Waitstaff need to be more accurate.

**Hall rentals**

Many calls in today, with scheduling on the books. Boy Scouts are coming in twice, FOP moved date to another time, weddings in the future. Lions have not been meeting (still planning to), and County Council will be here for next 2 months. Louie's classes have been getting large enough to have 2 classes. Still adding groups. Red Cross will be here on April 29th. Policy review on potlucks.

**Staffing**

Has had several applicants for the Friday cashier with no response. 3 people regularly volunteer with great thanks to Debra and Mark for their assistance and help with prep and Fridays. (Tammy works another place and has been sporadic in her ability to work on Friday). Mgr wants to have a person to take orders, and a cashier to ring out customers. Suggestion to post on signage under new mgt and hiring all positions, maybe specific positions for now. Special thanks to all volunteers who help out in the kitchen and with cleaning. Local wage scales were identified for nearly all positions. Seeking to get POS spot working accurately and then focus on cashier position.

**Club**

Adjustments will be made to the menu. Complaints on food still minimal but need to be addressed...more on to go orders....and entering these accurately.

Food waste-Gary keeps track of those that are not servable. Adding the quick connects will require the equipment to be moved. Auxiliary had, in the past, come in with a crew a few times a year and spent a Saturday cleaning everything out. They suggest this can be done again with the deep clean done first.

Tips-Mike asked for input to consider how this should be distributed. Focus on one person to ring up to go orders and hall orders. Review and bring back to the table. Suggested that cashier may resolve the remainder of the problems. Offered that Mike can research other businesses.

Happy Hour (Wed 2p-5p)-no chips during happy hour. Hours have been adjusted since Brat Fry began. Will expand to other weekdays.

Still passing comments on equipment for a permanent stage in the hall...will be a foot taller with space for all 6 foot able storage...have not progressed on this...

To go charge-$.50 cents charge per meal for take out is not always being applied...Broaster chicken meals would not be charged a to go charge.

Orders from the bar...have been rung thru the to go person and the waitstaff.

Auxiliary will donate for flowers and will take care of that area in front.

House Committee closed at 1925 hours.

Next meeting will be June 16, 2021 @ 5:30 pm. due to Flag Retirement Ceremony.